

# FUNDY ULTRA COMMUNITY TRAIL MICRO-GRANT 2018

## What is the Fundy ULTRA Community Trail Micro-Grant?

The organizers of the Fundy Circuit ULTRA recognize that world class trail systems require knowledgeable, engaged and resourced communities. The goal of the Fundy ULTRA Community Trail micro-grant is to encourage and support sustainable trail development and use throughout the Fundy Region so that communities who welcome and host trail users benefit from a vibrant trail economy and the social and health benefits that accompany it.

## What type of projects are eligible for funding?

Projects that will:

- Improve the visibility, awareness and knowledge of our trail system.
- Foster principles of sustainable trail development.
- Cultivate community partnerships and collaborations.
- Engage community members in fun, meaningful and impactful projects that connect people to trails and nature.

## Who can apply for Funding?

Eligible partners include Fundy Region Not for Profit organizations. If you are a non-incorporated community trail group, you might look to partner with a not-for-profit organization. The not-for-profit organization must be the lead applicant.

Applicants can submit multiple applications for different projects, however, applicants will not receive funding for more than one project

## How much funding is available?

Level of Assistance:

- Up to 100% of eligible expenses for a project to a maximum of \$2,000

## What are eligible expenses?

- Costs associated with the implementation of the approved project.
- Those incurred between the time of application submission and notification of project approval are eligible for reimbursement. If the project is not approved, all incurred costs are the responsibility of the applicant.
- Projects must be completed by August 1, 2019

## Can a micro grant be used to pay wages and honorariums?

As general guidelines, this project is NOT intended to provide funding for a staff person that already exists so salaries of existing staff in an organization would be ineligible. The micro-grant could potentially cover up to a maximum of 50% of the total costs for honorariums as long as it is demonstrated that the project would not happen otherwise.

**What are ineligible Projects/Expenses?**

- Fundraising events are not eligible.
- Events where admission is charged are not eligible.
- Expenditures made prior to application submission are not eligible for reimbursement.

**What is the maximum contribution of a micro-grant?**

- The maximum contribution for a project is \$2,000.
- Funds will be distributed to applicants based on availability.

**How many Projects will be funded?**

- The total number of projects funded in 2018 will depend on how many projects meet funding criteria, how much funding each project requests and which applicants are chosen.

Eligible applications will be reviewed by an internal selection committee whose members will consider the potential positive impact of the project, the projects feasibility, and how it contributes to the overarching goal of becoming a more sustainable regional trail community.

# APPLICATION FORM



**Project Title:**

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**Primary Contact**

**Name:**

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**Name of Organization (if applicable):**

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**Phone:**

**Email:**

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**Complete Mailing Address:**

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**Secondary Contact**

**Name:**

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**Name of Organization (if applicable):**

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**Phone:**

**Email:**

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**Complete Mailing Address:**

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List any organizations that will be involved in the implementation of your project:

Please provide the following information about your proposed project

1. Describe your project (200 words max.)

2. Explain how your project contributes to the goal of the Fundy ULTRA Community Trail Micro-Grant.

3. Describe your project work plan, i.e. how will you or your organization go about implementing this project.

4. Provide a timeline of your project with key dates including start date, completion date and any other highlights.

**Start Date:**

  

**Completion Date:**

  

**Other Highlights:**

5. Describe the experience or expertise that makes you (or your organization) capable of implementing this project.

## **BUDGET**

Please create and attach a budget that outlines your funding request to the Fundy Ultra Community Trail Micro Grant.

If you have received other funding resources to support your project please provide the source and quantity of funding received in your attached budget.

Please include with your application:

- Two letters of support
- Your project budget

Completed applications and support materials must be received by:

4:00pm Monday, September 10<sup>th</sup>, 2018

Please submit your completed application to Micha Fardy, Executive Director for the Friends of Fundy/Fundy Guild.

Email: [info@fundyguild.ca](mailto:info@fundyguild.ca)